

*Facility Committee Savoy Board Report
November 17, 2011*

Members: Dina LaReau, Chair, Kim Blackmore, Bea Elden, Landscape Chair, Peter Fanning, Secretary, and Toby Kaulkin

Staff Member: Bill Veal

Old Business:

*Selection of Pool Side Clock. The Committee has selected a clock for the poolside. The Board has previously approved the purchase. The Committee asked Bill Veal to proceed with the purchase of the clock and installation.

*Rekeying additional doors at the Savoy –

Recommendation: The Committee recommends that the Board take no further action in rekeying the Savoy, but rather send a written notice to all owners that it is their responsibility to make sure that their front door should be on the Master Key System at all times (even after the owner may find it necessary or desirable to change locks), and that a copy of all other keys for doors not on the Master System be given to Bill Veal for secure maintenance in case of emergencies. Additionally, it should be clearly stated that any damage caused to a unit owner's property during an emergency that makes it necessary for an agent of the Savoy or emergency personnel to gain entrance to an owner's property that is not in compliance with this key policy, is the sole responsibility of the owner and not the Savoy Association.

*Bill Veal has reported that the Grills in the Pool Area have been fully serviced and parts replaced so that the grills are in full working order.

Fitness Room Equipment – The Chair reviewed the history that led to the Committee's recommendations regarding additional equipment for the Fitness Room. The Chair also reviewed the results of the Savoy survey as it relates to adding a stationary bicycle to replace the Stair Master. The owners recommended by a 23 – 16 preference in the survey that the Board approve the purchase of a recumbent bicycle. Lynne also suggested the possibility of replacing treadmills in recognition of their high rate of utilization and as the present ones are beginning to break down more frequently. Based on this discussion, the Committee recommends that the Board proceed with the purchase of a recumbent bicycle and that it authorize Bill Veal to work with a fitness company, such as Gym Source, to develop a "Vision" plan for the Fitness Center that will guide the purchase of new and replacement equipment over the next several years. Bill should work on the final development of this plan with the Facility Committee. Such a plan will allow for budget considerations to be made during the routine budget cycles should new or replacement equipment be recommended or needed.

New Business:

The Committee reviewed and discussed the concern brought to it by a Committee Member regarding possibly adding lighting at the front entrance of the building as it seems to be poorly lit. After discussion with Bill Veal, the Committee agreed to the following:

Recommendation: The Board authorize Bill Veal to contact one or more lighting companies/contractors to develop a lighting plan for the front entrance as well as for the Northeast gate at the rear of the building. (A prior Facilities Committee – Board Minutes of 1/22/09 – recommended lighting the Northeast gate access point, but later withdrew its recommendation to the Board when US Garage fenced off that gate and lighting became moot. With the reopening of the gate, there is again a need for the lighting.) The assessment plan should be brought back to the Facility Committee for its review and comment.

Landscaping – Bea Elden has reported that the fall flowers have been planted and mulching the beds, etc. should be completed within the next two weeks. The palm tree replacements for the Guest Suite patios have arrived, and Paradise Landscaping will be planting them soon. Bea has been working with Paradise to correct a problem with hibiscus plants in the back of the building. The Committee will ask Bea to review the plantings at poolside to determine if additional plants should be added along the south perimeter. Bill Roe brought to the attention of the Committee that the trees behind the fence are looking sickly. Bill Veal believes that might be the result of over pruning. He will consult with the landscaping company on the matter.

Garage Overhead lighting – Bill Veal was asked by an owner to return all overhead garage lighting in the first floor garage to the “on” position. Bill, in an attempt to keep systems equal, has also turned on all overhead lights in the second floor as well. The Committee reviewed the actions of the original Life Safety Committee and Board. (See Board Minutes from 2/14/08, 6/11/08, 8/14/08 and 10/16/08 on the Savoy Web Site.) The Committee recognizes from a review of the minutes cited above, that the alternate lights that were turned off still maintain sufficient light to meet City code for lighting in a commercial garage and that a savings on the Savoy’s FPL can be attributed to this action.

Recommendation: the Board return to the lighting system that it approved after multiple meetings and actions taken by the Savoy’s previous Committees and the Board as cited in the minutes referred to above.

Further, the Committee makes the following

Recommendation: The Board remind owners that if they want to change any conditions to the Savoy, they approach the Facilities Committee and/or the Board rather than giving direct instructions to Bill Veal.

Respectfully Submitted By

Dina LaReau, Facility Committee Chair