

Savoy Facility Committee Minutes
November 15, 2011 Meeting

Attending Members: Dina LaReau, Chair, Peter Fanning, Secretary, Toby Kaulkin (by phone)

Bill Veal, Building Manager

Lynne Gross, President of the Savoy Board sat in on the meeting.

- I. The Chair called the meeting to order at 2:03 P.M. in the 3rd Floor Events Room of the Savoy on Palm.

- II. The Minutes of the October 5, 2011 meeting were approved as written.

- III. Selection of Pool Side Clock – The Chair, after conferring with Bill Veal on potential Pool Side Clocks available through various websites, recommended for the Committee’s approval “Poolmaster 16-Inch Outdoor Clock, Silver.” The Committee approved this selection and, as the Savoy Board already had approved the purchase of this item, the Committee asked Bill Veal to proceed with the purchase and installation.

- IV. The Committee reviewed and discussed the concern brought to it by a Committee member regarding possibly adding lighting at the front entrance of the building as it seems to be poorly lit. Other committee members agreed with this comment, and after discussion with Bill Veal, the Committee agreed to recommend that the Board authorize Bill Veal to contact one or more lighting companies/contractors to develop a lighting plan for the front entrance as well as for the Northeast gate at the rear of the Savoy property. (A prior Facilities Committee -see Board Minutes of 1/22/09- recommended lighting the Northeast gate access point, but later withdrew its recommendation to the Board when US Garage fenced off that gate and lighting became moot. With the reopening of the gate, there is again need for the lighting.) The assessment and plan should be brought back to the Facility Committee for its review and comment.

- V. Landscaping – The Chair gave a report to update the committee on landscaping as Bea Elden was not able to attend the meeting. The fall flowers have been planted and mulching the beds, etc., should be completed within the next two weeks. The palm tree replacements for the Guest Suite patios have arrived, and Paradise Landscaping will be planting them soon. Bea has been working with Paradise to correct a problem with the Hibiscus plants in the back of the building. The Committee will ask Bea to review the plantings at poolside to determine if additional plants should be added along the south perimeter. Bill Roe has brought to the attention of the Committee that the trees behind the fence at the rear of the building are looking sickly. Bill Veal believes that might be the result of over-pruning. He will consult with the landscaping company on the matter.

VI. Garage Overhead Lighting – Bill Veal was asked by an owner to return all overhead garage lighting in the first floor garage to the “on” position. Bill, in an attempt to keep systems equal, has also turned on all overhead lights in the second floor as well. The committee reviewed the actions of the original Facilities Committee, Life Safety Committee and Board. (See Board Minutes from 2/14/08; 6/11/08; 8/14/08 and 10/16/08 on the Savoy Web Site.) The Committee recognizes that from a review of the minutes cited above, that the alternate lights that were turned off still maintain sufficient light to meet City code for lighting in a commercial garage, and that a savings on the Savoy’s FPL bill can be attributed to this action. The Committee recommends that the Board return to the lighting system that it approved after multiple meetings and actions taken by the Savoy’s previous committees as cited in the minutes referenced above. The Committee recommends that the Board remind owners that if they want to change any conditions to the Savoy, they should approach the Facilities Committee and/or Board rather than giving direct instructions to Bill Veal.

VII. Old Business

- A. Rekeying additional doors at the Savoy -- The Committee recommends that the Board take no further action in rekeying the Savoy, but rather send a written notice to all owners that it is their responsibility to make sure that their front door should be on the Master Key System at all times (even after the owner may find it necessary or desirable to change locks), and that a copy of all other keys for doors not on the Master System be given to Bill Veal for secure maintenance in case of emergencies. Additionally, it should be clearly stated that any damage caused to a unit owner’s property during an emergency that makes it necessary for an agent of the Savoy or emergency personnel to gain entrance to an owner’s property that is not in compliance with this key policy, is the sole liability of the owner and not the Savoy Association.
- B. Bill Veal stated that the Grills in the pool area have been fully serviced and parts replaced so that the grills are in full working order.
- C. The Chair reviewed the history that led to the Committee’s recommendations regarding additional equipment for the Fitness Room. The Chair also reviewed the results of the Savoy survey as it relates to adding a stationary bicycle to replace the Stair Master. The owners recommended by a 23 -16 preference in the survey that the Board approve the purchase of a recumbent bicycle. Lynne also discussed the possibility of replacing treadmills in recognition of their high rate of utilization and as the present ones are beginning to break down more frequently. Based on this discussion, the Committee recommends that the Board proceed with the purchase of a recumbent bicycle and that it authorize Bill Veal to work with a fitness company such as Gym Source to develop a “Vision Plan” for the fitness center that will guide the purchase of new and replacement equipment over the next several years. Such a plan will allow for budget considerations to be made during the routine budget cycles should new or replacement equipment be recommended or needed.

VIII. New Business – Dina Lareau announced to the Committee members that she was stepping down from the Facilities following the Annual Meeting. She thanked the Committee for all their hard work and diligence over the past year, and recognized that the contributions of all the members made her chairmanship that much easier.

IX. The Meeting of the Savoy on Palm Facility Committee was adjourned at 2:51 P.M.

Respectfully Submitted By:

Peter S. Fanning, Secretary, Savoy on Palm Facilities Committee