

Savoy Facility Committee Minutes
January 5, 2012 Meeting

Attending Members: Peter Fanning, Chair, Toby Kaulkin, Bea Elden, Marvin Gross, Kim Blackmore (By Phone), Bill Veal, Building Manager.

- I. The Chair called the meeting to order at 1:03 P.M. in the 3rd Floor Function Room of the Savoy on Palm.

- II. The Activities from the prior Facilities Committee and update of progress concerning several items was reviewed as follows:
 - A. The Poolmaster 16” outdoor clock has been ordered and Bill received direction at this meeting as to the location where it should be hung (North Wall under the overhang in the pool area).
 - B. Improving the lighting around the Savoy campus needs further investigation. Bea Elden has agreed to work with Bill Veal and, if possible, one or more lighting design professionals to determine the best way to proceed in improving the lighting at the front entrance of the building.
 - C. Stationary Bicycle for the Fitness Room has been ordered as directed and should arrive for installation within a week.
 - D. The Bicycle will replace the Stairmaster. Toby has agreed to work with Bill Veal to advertise the sale of the Stairmaster on one of the several web-based sales sites.
 - E. One of the treadmills in the Fitness Center is frequently breaking down, and most likely needs to be replaced. Leslie Rivera has agreed to work with Bill Veal in developing recommendations for an overall plan of potential re-design, replacement of equipment and upgrades for the Fitness Center. Leslie will report on her progress at the next Facilities Committee Meeting.
 - F. Windows and window treatments in the Fitness Center were discussed. Bill will instruct the appropriate Savoy Staff to clean the outside windows on the patio level on a regular schedule. Bill will also establish with the appropriate Savoy Staff a system whereby the drapes are opened and closed during the day to prevent the need for residents to have to call the front desk for assistance in this matter.
 - G. Bea Elden reported along with Bill Veal that the trees on the rear property line are being tended to by the landscapers, and improvement in their vitality should be evident in the Spring. Bea will also pursue adding some pansies to the plantings along the South wall in the pool area. In addition, Bea is working with the landscapers to achieve the replacement of the grassy area on the North side of the front of the building with a shade-specific turf; and also, to replace the greenery behind the grill area.

- III. New Business
 - A. The icemaker in the pool area gazebo needs to be replaced. Bill will secure information regarding the cost of replacement and the Facilities Committee will inform the Finance Committee of its intentions to recommend to the Board that a new icemaker be purchased and installed.

- B. The Chair will inform the Finance Committee at its next meeting, and the Board of Directors at its February Meeting, what alternatives consistent with the quality of the present lighting on the Savoy campus are available to improve the lighting at the back gate to Burns Court. (Alt #1 – Fiberglass Pole and Light -- \$2,020. White Aluminum Pole and Light matching what is present throughout the Savoy Campus -- \$2,974. The Chair will seek additional comment from the Finance Committee).
- C. The Committee asked Bill to determine what alternatives might be available to installing wall outlets on either side of the second floor elevator lobbies so as to minimize the cord exposure of the table lamps. Bill will bring back information at our next meeting.

IV. The Meeting of the Savoy on Palm Facility Committee was adjourned at 2:25 P.M.

Respectfully Submitted By:

Peter S. Fanning, Chair, Savoy on Palm Facilities Committee